

SAMPLE BALLOT RECIEPT

The ballots are controlled items. This means you must keep track of every ballot printed. They're easy to keep track of before election day while they're in the clerk's office. On election day, however, the election judges will be giving them to voters all day long. Use the following form to deliver the ballots to the polling place:

FROM: CITY CLERK

TO: ELECTION JUDGES

DATE: _____

ELECTION BALLOTS RECEIPT

NUMBER OF BALLOTS ENCLOSED: _____

INCLUSIVE NUMBERS OF BALLOTS ENCLOSED:

_____ through _____

NUMBERS VERIFIED BY: _____

(Recipient)

DATE RECEIVED: _____